

ST. JOACHIM SCHOOL INTERNET AND ELECTRONIC COMMUNICATIONS CONDUCT POLICY 2024-2025

Use of the Internet will be provided to St. Joachim School students who agree to act in a considerate, responsible, and ethical manner. Access is a privilege, not a right; access entails responsibility. This privilege may be revoked for inappropriate conduct.

NETWORK ETIQUETTE (NETIQUETTE)

St. Joachim students are expected to abide by the generally accepted rules of network etiquette. These rules include, but are not limited to, the following:

1. BE POLITE.
2. USE APPROPRIATE LANGUAGE. Remember that you are a representative of your school on a non-private system. You may be alone with your computer, but what you say and do can be viewed globally!
3. PRIVACY. Do not reveal any personal information, your home address, or personal phone numbers, or those of other students.
4. ELECTRONIC MAIL. Electronic mail (e-mail) is not guaranteed to be private. Messages relating to or in support of illegal or prohibited activities must be reported to the authorities.
5. DISRUPTIONS. Do not use the network in any way that would be a disruption.
6. OTHER CONSIDERATIONS:
 - Be brief when sending e-mail. Few people bother to read a long message.
 - Minimize spelling errors and make sure your message is easy to understand and read.
 - Use accurate and descriptive titles for your articles. Tell people what it is about before they read it.
 - Get the most appropriate audience for your message, not the widest.
 - Remember that humor and satire are often misinterpreted.
 - Cite references for any facts you present.
 - Forgive spelling and grammar errors of others.
 - Remember that all network users are human beings. Persuade with facts.
 - Post only to groups you know.

UNACCEPTABLE USES

Unacceptable conduct in using the school's computers, software, and Internet access includes, but is not limited to:

- Vandalism to or destruction of school computer equipment.
- Vandalism to or destruction of the data of another user, computer system, or network.
- Sending or displaying offensive or sexually explicit messages or pictures.
- Harassing, stalking, insulting or attacking others (cyber bullying).
- Violating copyright laws including the copying of system files. Claiming someone else's ideas as your own without giving the other person credit is plagiarism and violates copyright laws.
- Willful introduction of computer viruses or any disruptive/destructive programs into the system.

- Intentionally wasting limited resources including, but not limited to, spamming or engaging in chain mail. Spamming is sending many messages to a person to inconvenience him/her.
- Using the network to gain unauthorized access to remote systems (i.e. hacking).

I have read the terms of St. Joachim School's Internet and Electronic Communications Conduct Policy and will abide by them. I further understand that any violation is unethical and may constitute a criminal offense. Should I commit any violation, my access privilege will be revoked, school disciplinary action may be taken and, if necessary, appropriate legal action.

Student Name (print) _____

Student Signature _____

As the parent or guardian of this student, I have read the St. Joachim School Internet and Electronic Communications Conduct Policy. Although St. Joachim School may not always be able to prevent access to all controversial materials, I will not hold St. Joachim School responsible for materials acquired on the Internet.

Parent/Guardian Name (print) _____

Parent/Guardian Signature _____