



*Your Future Begins With Us*

## **ST. JOACHIM SCHOOL AFTER SCHOOL PROGRAM**

The following information is in reference to St. Joachim School's after school program provided to assist parents and supervise students needing after school care. These guidelines have been established. Parents are asked to read the following information carefully, provide their signature, and return the copy to the office. Your signature indicates that you are requesting the after school supervision and understand the procedures. Please call 438-3973 if you have any questions.

- St. Joachim teachers have agreed to supervise students after school.
- After school supervision is provided Monday-Thursday.
- Exceptions are the early release days for holidays, including Thanksgiving and Christmas. Supervision will NOT be provided on those dates and other arrangements should be made.
- The cost is \$4.00 daily per child/\$7 daily per family. **CASH ONLY**
- Services are 3:15-4:00 p.m. with no exceptions of late pick-ups other than an emergency, in which case the parent should call the duty teacher.
- Payment should be made Monday for the amount of days your child will be attending for the week.
- Students will be allowed outside recess time, some arts/crafts activities, and academic games during the after school period.
- Parents should send a daily snack for their child/children.
- Parents are required to fill out an emergency form for each child before the first supervision night.

Your cooperation is greatly appreciated in this service. We are looking forward to working with parents and especially the students of St. Joachim.

\*\* I, \_\_\_\_\_, agree to the above expectations in sending my child/children to St. Joachim School's After School Program from 3:15-4:00 p.m.

Please list the names of children receiving services and an updated phone number where you may be reached.

Cell #: \_\_\_\_\_

Student names (please print):

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